

POLLUTION CONTROL FINANCING AUTHORITY
OF WARREN COUNTY

MINUTES OF REGULAR MONTHLY MEETING
April 28, 2010

Chairwoman Napolitani called the regular monthly meeting of the Pollution Control Financing Authority of Warren County to order at approximately 2:00 PM.

Authority Members present: Laurel Napolitani, Dick Mach, Angelo Accetturo, Everett Chamberlain, and Todd Yanoff.

ROLL CALL: Ms. Napolitani - Present
Mr. Mach - Present
Mr. Accetturo - Present
Mr. Chamberlain - Present
Mr. Yanoff - Present

Also present: James Williams, Operations Manager, Charles L. Houck, Chief Financial Officer, Joseph Houston, Esquire, Bruce Jones, Special Counsel, and Margaret Rogers, Recording Secretary.

Pledge of Allegiance / Introductory Statement

MINUTES

The minutes of the regular meeting of March 31, 2010 were presented for approval. Mr. Mach moved for acceptance of the minutes as presented, seconded by Mr. Yanoff.

ROLL CALL: Ms. Napolitani - Yes
Mr. Mach - Yes
Mr. Accetturo - Abstain
Mr. Chamberlain - Abstain
Mr. Yanoff - Yes

Minutes of March 31, 2010 Executive Session were moved for acceptance as presented by Mr. Mach, seconded by Mr. Yanoff.

ROLL CALL: Ms. Napolitani - Yes
Mr. Mach - Yes
Mr. Accetturo - Abstain
Mr. Chamberlain - Abstain
Mr. Yanoff - Yes

CORRESPONDENCE

None

PUBLIC COMMENTS (AGENDA ITEMS ONLY)

None

PRESENTATIONS

FACILITIES/RECYCLING

Mr. Williams addressed the following:

- Treatment Plant – Had a slight sludge issue with PRMUA, otherwise running smoothly.
- SIU Permit – (leachate discharge) Permit is out for public comment; should be forthcoming fairly soon.
- Air Permit Renewal – Waiting for Draft copy.
- Solid Waste Permit Draft (Vertical Expansion) – Out for public comment, should move through quickly.

Resolution (R-04-01-10) to award a contract for employee uniforms was discussed next. Mr. Williams stated that he received another quote from a company called UniFirst, which is lower than the others, with an included agreement. Counsel reviewed the agreement and indicated several requirements/clauses need amending. Mr. Chamberlain motioned to award the contract with amendments to UniFirst, seconded by Mr. Accetturo.

ROLL CALL:	Ms. Napolitani	-	Yes
	Mr. Mach	-	Yes
	Mr. Accetturo	-	Yes
	Mr. Chamberlain	-	Yes
	Mr. Yanoff	-	Yes

As discussed at previous meeting Mr. Williams recommends we hire a person from Abilities of NW on a part-time (15 hours per week), on a minimum wage basis to perform cleaning services. After Board discussions as to hire as a contractor or through Manpower, Mr. Williams indicated he would develop a job description for approval at next meeting, and employment commencing June 1, 2010.

ROLL CALL:	Ms. Napolitani	-	Yes
	Mr. Mach	-	Yes
	Mr. Accetturo	-	Yes
	Mr. Chamberlain	-	Yes
	Mr. Yanoff	-	Yes

Mr. Williams brought one last item before the Board; Sidewalk Deterioration. Before the sidewalk(s) deterioration becomes a safety hazard, we would like to repair them. A quote (H/O) was received from a local contractor for \$2,300.00 for this project. Mr. Williams stated money is available in the budget and seeks Board approval to move forward.

Mr. Mach motioned for approval at \$2,300.00, seconded by Ms. Napolitani.

ROLL CALL: Ms. Napolitani - Yes
 Mr. Mach - Yes
 Mr. Accetturo - Yes
 Mr. Chamberlain - Yes
 Mr. Yanoff - Yes

FINANCE/PERSONNEL

Mr. Accetturo made a motion to approve the Resolution to Pay Bills for (R-04-02-10) \$361,564.38 seconded by Mr. Yanoff.

ROLL CALL: Ms. Napolitani - Yes
 Mr. Mach - Yes
 Mr. Accetturo - Yes
 Mr. Chamberlain - Yes
 Mr. Yanoff - Yes

Mr. Houck briefly explained (R-04-03-10) Resolution adopting a Premium Conversion Plan. The Governor signed into law requiring all local units to contribute 1.5% of their base salary for health care. The IRS requires a plan and keep it on file. Mr. Chamberlain motioned to approve the resolution, seconded by Mr. Mach.

ROLL CALL: Ms. Napolitani - Yes
 Mr. Mach - Yes
 Mr. Accetturo - Yes
 Mr. Chamberlain - Yes
 Mr. Yanoff - Yes

Mr. Yanoff motioned to approve pay increases of 2% across the board. Ms. Napolitani seconded the motion.

ROLL CALL: Ms. Napolitani - Yes
 Mr. Mach - No
 Mr. Accetturo - Yes
 Mr. Chamberlain - Yes
 Mr. Yanoff - Yes

NEW BUSINESS

Mr. Williams handed out a Draft RFP for the Design of Cell 5 [one (1) ten-acre cell or two (2) five-acre cells] seeking comments/concerns/suggestions and permission to post on our website. We should have a good idea by late fall of where we need to go, therefore, we would be ahead of the game by having a design completed if and when the need arises. Mr. Williams anticipates the design phase would probably be around \$100,000; \$250,000 is budgeted.

Mr. Chamberlain motioned to place an RFP on the website seeking proposal for Cell 5 Design. Ms. Napolitani seconded the motion.

ROLL CALL: Ms. Napolitani - Yes
Mr. Mach - Yes
Mr. Accetturo - Yes
Mr. Chamberlain - Yes
Mr. Yanoff - Yes

GENERAL COUNSEL'S REPORT

Mr. Houston indicated a need for Executive Session.

OTHER BUSINESS

CLOSING PUBLIC COMMENT

None

PRESS COMMENTS & QUESTIONS

EXECUTIVE SESSION

Mr. Chamberlain motioned to enter into Executive Session, seconded by Mr. Mach.

ROLL CALL: Ms. Napolitani - Yes
Mr. Mach - Yes
Mr. Accetturo - Yes
Mr. Chamberlain - Yes
Mr. Yanoff - Yes

Regular Session resumed at 4:28 pm.

ADJOURNMENT

Mr. Mach motioned to Adjourn at 4:30 pm, seconded by Mr. Chamberlain.

ROLL CALL: Mr. Accetturo - Yes
Mr. Chamberlain - Yes
Mr. Mach - Yes
Ms. Napolitani - Yes
Mr. Yanoff - Yes

Respectfully submitted by:
Margaret Rogers
Recording Secretary

Approved: *May 26, 2010*