

POLLUTION CONTROL FINANCING AUTHORITY  
OF WARREN COUNTY

MINUTES OF REGULAR MONTHLY MEETING  
March 11, 2009

Chairwoman Napolitani called the regular monthly meeting of the Pollution Control Financing Authority of Warren County to order at approximately 2:00 PM.

Authority Members present: Laurel Napolitani, Dick Mach, Angelo Accetturo, Everett Chamberlain and Todd Yanoff.

ROLL CALL:	Ms. Napolitani	-	Present
	Mr. Mach	-	Present
	Mr. Accetturo	-	Present
	Mr. Chamberlain	-	Present
	Mr. Yanoff	-	Present

Also present: James Williams, Operations Manager, Joseph Houston, Esquire, General Counsel; Bruce Jones, Special Counsel; Cliff Wilkinson, Hatch Mott MacDonald; Mike Grossman, Risk Manager; Employee, Nancy Mason, and Margaret Rogers, Recording Secretary.

Pledge of Allegiance / Introductory Statement

MINUTES

The minutes of the regular meeting of February 25, 2009 were presented for approval. Mr. Mach moved for acceptance of the minutes as presented, seconded by Mr. Chamberlain.

ROLL CALL:	Ms. Napolitani	-	Yes
	Mr. Chamberlain	-	Yes
	Mr. Accetturo	-	Yes
	Mr. Yanoff	-	Abstain
	Mr. Mach	-	Yes

CORRESPONDENCE

None

PUBLIC COMMENTS (Agenda Items Only)

None

PRESENTATIONS

None

## FACILITIES/RECYCLING

Mr. Williams stated that the PreTreatment Plant was coming along as scheduled. He introduced Cliff Wilkinson of Hatch Mott MacDonald to explain their proposal (A-1) for operation of the treatment plant once completed. After Board discussion, it was agreed to get a final proposal for review and possible award of contract (R-03-01-09). General Counsel asked that Mr. Williams send a letter to PRMUA informing them PCFA would operate and maintain the plant.

Mr. Wilkinson also mentioned that Brendan Mullen was in contact with the DEP and the review of our vertical expansion permit is complete and a draft may be issued the end of April 2009.

The next item discussed was the Gas Collection System which Mr. Williams sought approval to place RFPs for each specific task vs. one firm for all. At the Board's suggestion, Mr. Williams will contact each firm asking for Time & Materials specific quotes. This item was placed on hold pending sub-committee further review.

Regarding landfill waste flows, Mr. Williams stated since the waste flows are tending to go down thereby reducing revenues he will continue to look for ways to reduce costs.

## FINANCE/PERSONNEL

Mr. Mach questioned Northern Sanitation's \$35,000 outstanding balance to which General Counsel indicated he has sent letter filing suit, Ms. Napolitani moved to approve Resolution (R-03-02-09) to Pay Bills, seconded by Mr. Chamberlain.

ROLL CALL:	Ms. Napolitani	-	Yes
	Mr. Chamberlain	-	Yes
	Mr. Accetturo	-	Yes
	Mr. Yanoff	-	Yes
	Mr. Mach	-	Yes

Item A-2 - 2009 Salaries, Title Changes and New Title – will be discussed in Executive Session.

## NEW BUSINESS

Mr. Williams updated the Board on the Recycling Costs issue. He received a proposal from Colgate Paper Products, New Brunswick, NJ who has offered transportation costs of \$300.00 per pull and no lease payment. They would recommend we turn our recycling operation into a single stream operation. All products go into one container and they would separate. General Counsel is reviewing an agreement they forwarded to us. We will be attending a tour next week. After Board discussion, Mr. Houston suggested an RFP to see if there is competition out there. A suggestion was made to do on a trial basis not a three year contract.

Mr. Chamberlain motioned to prepare an RFP for the transportation/delivery of our recyclables, seconded by Mr. Mach.

ROLL CALL:	Ms. Napolitani	-	Yes
	Mr. Chamberlain	-	Yes
	Mr. Accetturo	-	Yes
	Mr. Yanoff	-	Yes
	Mr. Mach	-	Yes

Mr. Chamberlain also mentioned that Dave Dech has applied to the DEP for an \$82,000.00 county recycling grant which if it comes to fruition will offset our recycling costs at this facility.

GENERAL COUNSEL'S REPORT

None

OTHER BUSINESS

None

CLOSING PUBLIC COMMENT

Nancy Mason mentioned that Morris County paid dividends back to each municipality for their recycling efforts. The dividends came from the sale of recyclables.

PRESS COMMENTS & QUESTIONS

None

EXECUTIVE SESSION

Mr. Accetturo motioned to enter into Executive Session (R-03-03-09) at 3:15 pm, seconded by Mr. Chamberlain.

ROLL CALL:	Ms. Napolitani	-	Yes
	Mr. Chamberlain	-	Yes
	Mr. Accetturo	-	Yes
	Mr. Yanoff	-	Yes
	Mr. Mach	-	Yes

Regular Session resumed at 4:12 pm.

Mr. Williams' salary was motioned for approval by Mr. Accetturo, seconded by Mr. Yanoff.

ROLL CALL:	Ms. Napolitani	-	Yes
	Mr. Chamberlain	-	Yes
	Mr. Accetturo	-	Yes
	Mr. Yanoff	-	Yes
	Mr. Mach	-	Yes

The revised and newly formed job descriptions were motioned for approval by Ms. Napolitani, seconded by Mr. Mach.

ROLL CALL:	Ms. Napolitani	-	Yes
	Mr. Chamberlain	-	Yes
	Mr. Accetturo	-	Yes
	Mr. Yanoff	-	Yes
	Mr. Mach	-	Yes

ADJOURNMENT

Mr. Accetturo motioned to Adjourn at 4:15 pm, seconded by Mr. Chamberlain.

ROLL CALL:    Ms. Napolitani        -    Yes  
                  Mr. Chamberlain       -    Yes  
                  Mr. Accetturo           -    Yes  
                  Mr. Yanoff               -    Yes  
                  Mr. Mach                 -    Yes

Respectfully submitted by:

Margaret Rogers  
Recording Secretary

Approved: