

POLLUTION CONTROL FINANCING AUTHORITY  
OF WARREN COUNTY

MINUTES OF REGULAR MONTHLY MEETING  
February 24, 2010

Chairwoman Napolitani called the regular monthly meeting of the Pollution Control Financing Authority of Warren County to order at approximately 2:00 PM.

Authority Members present: Laurel Napolitani, Dick Mach, Angelo Accetturo, and Everett Chamberlain.

ROLL CALL: Ms. Napolitani - Present  
Mr. Mach - Present  
Mr. Accetturo - Present  
Mr. Chamberlain - Present  
Mr. Yanoff - Absent

Also present: James Williams, Operations Manager, Joseph Houston, Esquire; Dan Oshlefski for Chief Financial Officer; Brian Tipton, Special Attorney; Bruce Jones, Special Attorney; and Margaret Rogers, Recording Secretary.

Pledge of Allegiance / Introductory Statement

Ms. Napolitani stated the Annual Reorganization of the Authority was required to take place and relinquished the floor to Mr. Williams.

Mr. Chamberlain motioned to nominate Ms. Napolitani for Chairperson, Richard Mach for Vice Chairperson, Mr. Accetturo for Treasurer, and himself for Secretary. Mr. Accetturo seconded the motion(s).

ROLL CALL: Ms. Napolitani - Yes  
Mr. Mach - Yes  
Mr. Accetturo - Yes  
Mr. Chamberlain - Yes  
Mr. Yanoff - Absent

Chairwoman, Ms. Napolitani proceeded with the meeting.

MINUTES

The minutes of the regular meeting of January 13, 2010 were presented for approval. Mr. Mach moved for acceptance of the minutes as presented, seconded by Mr. Accetturo.

ROLL CALL: Ms. Napolitani - Yes  
Mr. Chamberlain - Abstain  
Mr. Accetturo - Yes  
Mr. Yanoff - Absent  
Mr. Mach - Yes

Minutes of January 13, 2010 Executive Session were moved for acceptance as presented by Mr. Mach, seconded by Mr. Accetturo.

ROLL CALL: Ms. Napolitani - Yes  
Mr. Chamberlain - Abstain  
Mr. Accetturo - Yes  
Mr. Yanoff - Absent  
Mr. Mach - Yes

### CORRESPONDENCE

None

### PUBLIC COMMENTS (AGENDA ITEMS ONLY)

None

### PRESENTATIONS

### FACILITIES/RECYCLING

Mr. Williams noted that

- the treatment plant is running well, flow increases weekly, trucking declined
- we are waiting for final draft on our Air Permit and Solid Waste Permit Renewal (Expansion Permit)

Mr. Williams stated that three proposals were received for the 2010 Topographic Survey (R-02-14-10). Pequest Engineering was low bidder to which the award was granted by a motion from Mr. Chamberlain, seconded by Mr. Mach.

ROLL CALL: Ms. Napolitani - Yes  
Mr. Chamberlain - Yes  
Mr. Accetturo - Yes  
Mr. Yanoff - Absent  
Mr. Mach - Yes

### FINANCE/PERSONNEL

Mr. Accetturo made a motion to approve the Resolution to Pay Bills for (R-02-01-10) \$703,433.24, seconded by Mr. Chamberlain.

ROLL CALL: Ms. Napolitani - Yes  
 Mr. Mach - Yes  
 Mr. Accetturo - Yes  
 Mr. Chamberlain - Yes  
 Mr. Yanoff - Absent

The following annual Administrative Resolutions were motioned for approval:

R-02-02-10 – Authorizing Signatures on check/withdrawals by Mr. Mach, seconded by Mr. Chamberlain.

ROLL CALL: Ms. Napolitani - Yes  
 Mr. Mach - Yes  
 Mr. Accetturo - Yes  
 Mr. Chamberlain - Yes  
 Mr. Yanoff - Absent

Mr. Chamberlain recused himself from Resolution (R-02-03-10) Naming Official Depositories for 2010. Mr. Accetturo motioned for approval, seconded by Mr. Mach.

ROLL CALL: Ms. Napolitani - Yes  
 Mr. Mach - Yes  
 Mr. Accetturo - Yes  
 Mr. Chamberlain - Abstain  
 Mr. Yanoff - Absent

Mr. Mach motioned for approval of the following, seconded by Mr. Accetturo.

- R-02-04-10 – Authorizing CFO to maintain Petty Cash for \$100.00 for 2010
- R-02-05-10 – Authorizing CFO to maintain Petty Cash for \$200.00 for 2010 for Scale House
- R-02-06-10 – Designating CFO as Public Agency Compliance Officer (PACO)
- R-02-07-10 – Designating Operations Manager as Custodian of Records
- R-02-08-10 – Participation in State of NJ’s Distribution and Support Services program
- R-02-09-10 – Adopt 2010 Landfill/Convenience-Recycling Center Holiday Schedule

ROLL CALL: Ms. Napolitani - Yes  
 Mr. Mach - Yes  
 Mr. Accetturo - Yes  
 Mr. Chamberlain - Yes  
 Mr. Yanoff - Absent

Members agreed to move the 2010 Meeting Schedule (R-02-10-10) to the fourth Wednesday of the month at 2:00 PM. Mr. Chamberlain motioned to approve, seconded by Mr. Accetturo.

ROLL CALL: Ms. Napolitani - Yes  
 Mr. Mach - Yes  
 Mr. Accetturo - Yes  
 Mr. Chamberlain - Yes  
 Mr. Yanoff - Absent

Mr. Chamberlain motioned to designate the Star-Ledger as the official newspaper for advertising public notices in 2010 (R-02-11-10). Mr. Mach seconded the motion.

ROLL CALL: Ms. Napolitani - Yes  
Mr. Mach - Yes  
Mr. Accetturo - Yes  
Mr. Chamberlain - Yes  
Mr. Yanoff - Absent

Mr. Chamberlain motioned to Adopt (R-02-12-10) the 2010 Cash Management Plan, seconded by Mr. Mach.

ROLL CALL: Ms. Napolitani - Yes  
Mr. Mach - Yes  
Mr. Accetturo - Yes  
Mr. Chamberlain - Yes  
Mr. Yanoff - Absent

Mr. Chamberlain motioned to award the proposal by Nisivoccia & Co. (R-02-13-10) a contract for the 2009 Audit of Financial Statements, seconded by Mach.

ROLL CALL: Ms. Napolitani - Yes  
Mr. Mach - Yes  
Mr. Accetturo - Yes  
Mr. Chamberlain - Yes  
Mr. Yanoff - Absent

### NEW BUSINESS

Mr. Williams sought Board approval to prepare a Request for Proposal for a Tire Collection event to be scheduled in late April, early May, utilizing grant money. Perhaps one could be held in the Fall as well if enough grant money remains.

Mr. Chamberlain motioned for approval, seconded by Mr. Mach.

ROLL CALL: Ms. Napolitani - Yes  
Mr. Mach - Yes  
Mr. Accetturo - Yes  
Mr. Chamberlain - Yes  
Mr. Yanoff - Absent

Mr. Williams also mentioned that the Air Monitoring program would be ending this month and perhaps we could sell the Air Monitoring Stations located at Belvidere High School and Demeter Farms. Mr. Chamberlain suggested we contact the DEP and table the issue to them.

After a brief discussion on the new 2010 pricing schedule, Mr. Accetturo moved to approve, seconded by Mr. Chamberlain.

ROLL CALL: Ms. Napolitani - Yes  
Mr. Mach - Yes  
Mr. Accetturo - Yes  
Mr. Chamberlain - Yes  
Mr. Yanoff - Absent

After a discussion of contract related issues, Mr. Chamberlain motioned to adopt a Resolution (R-02-16-10) to Accept a Settlement Agreement between WC Landfill Energy LLC and the Pollution Control Financing Authority of Warren County (PCFAWC), seconded by Mr. Mach.

ROLL CALL: Ms. Napolitani - Yes  
Mr. Mach - Yes  
Mr. Accetturo - Yes  
Mr. Chamberlain - Yes  
Mr. Yanoff - Absent

#### GENERAL COUNSEL'S REPORT

General Counsel noted that several issues needed to be addressed in Executive Session.

#### OTHER BUSINESS

Mr. Williams sought Board approval to allow Staff to carry over unused vacation days or accept a monetary payment based on 2009 salaries. Mr. Chamberlain motioned to approve, seconded by Mr. Accetturo.

ROLL CALL: Ms. Napolitani - Yes  
Mr. Mach - Yes  
Mr. Accetturo - Yes  
Mr. Chamberlain - Yes  
Mr. Yanoff - Absent

Ms. Napolitani motioned to accept the creation of a new position (R-02-17-10), titled, Apprentice Operator, seconded by Mr. Accetturo.

ROLL CALL: Ms. Napolitani - Yes  
Mr. Mach - Yes  
Mr. Accetturo - Yes  
Mr. Chamberlain - Yes  
Mr. Yanoff - Absent

Mr. Chamberlain moved for the creation of an Ad Hoc Personnel Committee to oversee the review of prospective applications for the new Apprentice Operator position, seconded by Ms. Napolitani.

ROLL CALL: Ms. Napolitani - Yes  
Mr. Mach - Yes  
Mr. Accetturo - Yes  
Mr. Chamberlain - Yes  
Mr. Yanoff - Absent

CLOSING PUBLIC COMMENT

None

PRESS COMMENTS & QUESTIONS

EXECUTIVE SESSION

Ms. Napolitani motioned to enter into Executive Session at 2:30 pm, seconded by Mr. Accetturo.

ROLL CALL: Ms. Napolitani - Yes  
Mr. Mach - Yes  
Mr. Accetturo - Yes  
Mr. Chamberlain - Yes  
Mr. Yanoff - Absent

Mr. Accetturo motioned to resume Regular Session at 4:12 pm, seconded by Ms. Napolitani.

ROLL CALL: Ms. Napolitani - Yes  
Mr. Mach - Yes  
Mr. Accetturo - Yes  
Mr. Chamberlain - Yes  
Mr. Yanoff - Absent

ADJOURNMENT

Mr. Chamberlain motioned to Adjourn at 4:20 pm, seconded by Mr. Mach.

ROLL CALL: Ms. Napolitani - Present  
Mr. Mach - Present  
Mr. Accetturo - Present  
Mr. Chamberlain - Present  
Mr. Yanoff - Absent

Respectfully submitted by:

Recording Secretary

Approved: