

POLLUTION CONTROL FINANCING AUTHORITY
OF WARREN COUNTY

MINUTES OF REGULAR MONTHLY MEETING
February 11, 2009

Chairwoman Napolitani called the regular monthly meeting of the Pollution Control Financing Authority of Warren County to order at approximately 2:10 PM.

Authority Members present:

ROLL CALL:	Mr. Accetturo	-	Present
	Mr. Chamberlain	-	Absent
	Mr. Mach	-	Present
	Ms. Napolitani	-	Present
	Mr. Yanoff	-	Present

Also present: James Williams, Operations Manager, Charles L. Houck, Chief Financial Officer, Joseph Houston, Esquire, General Counsel; Mike Grossmann, Risk Manager; Paul Sterbenz and James Serpico, Maser Consulting; James Scannella, Scafar Contracting; Nancy Mason, Employee; and Margaret Rogers, Recording Secretary.

Pledge of Allegiance / Introductory Statement

Election of Officers

Mr. Mach motioned to nominate Ms. Napolitani for Chairperson, seconded by Mr. Accetturo.

ROLL CALL:	Ms. Napolitani	-	Yes
	Mr. Chamberlain	-	Absent
	Mr. Accetturo	-	Yes
	Mr. Yanoff	-	Yes
	Mr. Mach	-	Yes

Mr. Accetturo motioned to nominate Mr. Mach for Vice Chairperson, seconded by Mr. Yanoff.

ROLL CALL:	Ms. Napolitani	-	Yes
	Mr. Chamberlain	-	Absent
	Mr. Accetturo	-	Yes
	Mr. Yanoff	-	Yes
	Mr. Mach	-	Abstain

Ms. Napolitani motioned to nominate Mr. Chamberlain for Secretary, seconded by Mr. Accetturo.

ROLL CALL:	Ms. Napolitani	-	Yes
	Mr. Chamberlain	-	Absent
	Mr. Accetturo	-	Yes
	Mr. Yanoff	-	Yes
	Mr. Mach	-	Yes

Ms. Napolitani motioned to nominate Mr. Accetturo as Treasurer, seconded by Mr. Mach.

ROLL CALL: Ms. Napolitani - Yes
Mr. Chamberlain - Absent
Mr. Accetturo - Yes
Mr. Yanoff - Yes
Mr. Mach - Yes

The 2009 Committee Assignments are as follows:

Facilities/Recycling & Environmental Compliance Committee

The following assignments were motioned by Ms. Napolitani, seconded by Mr. Mach.

Chairperson – Richard Mach, Member – Todd Yanoff, Alternate Member – Everett Chamberlain

ROLL CALL: Ms. Napolitani - Yes
Mr. Chamberlain - Absent
Mr. Accetturo - Yes
Mr. Yanoff - Yes
Mr. Mach - Yes

Finance/Personnel Committee

The following assignments were motioned by Mr. Accetturo, seconded by Mr. Mach.

Chairperson – Angelo Accetturo, Member – Laurel Napolitani, Alternate Member – Richard Mach

ROLL CALL: Ms. Napolitani - Yes
Mr. Chamberlain - Absent
Mr. Accetturo - Yes
Mr. Yanoff - Yes
Mr. Mach - Yes

MINUTES

The minutes of the regular meeting of January 14, 2009 were presented for approval. Mr. Mach moved for acceptance of the minutes as presented, seconded by Ms. Napolitani.

ROLL CALL: Ms. Napolitani - Yes
Mr. Chamberlain - Absent
Mr. Accetturo - Yes
Mr. Yanoff - Yes
Mr. Mach - Yes

The minutes of the regular meeting of January 28, 2009 were presented for approval. Mr. Mach moved for acceptance of the minutes as presented, seconded by Ms. Napolitani.

ROLL CALL: Ms. Napolitani - Yes
Mr. Chamberlain - Absent
Mr. Accetturo - Abstain
Mr. Yanoff - Abstain
Mr. Mach - Yes

Minutes of January 28, 2009 Executive Session were moved for acceptance as presented by Mr. Mach, seconded by Ms. Napolitani.

ROLL CALL:	Ms. Napolitani	-	Yes
	Mr. Chamberlain	-	Absent
	Mr. Accetturo	-	Abstain
	Mr. Yanoff	-	Abstain
	Mr. Mach	-	Yes

CORRESPONDENCE

No comments.

PUBLIC COMMENTS (AGENDA ITEMS ONLY)

None.

PRESENTATIONS

Mr. Sterbenz of Maser briefed the Board on the status of the Pretreatment Plant Project. With him were James Serpico, Geotechnical Engineer and James Scannella principal with Scafara Contracting overseeing the project here to clarify and answer any questions.

Mr. Sterbenz stated that the reason for the briefing delay was due to the fact that the lab report had not been received sooner and there was also a delay due to the administrative work, mainly the shop drawing review. He indicated that the shop drawings are complete; we're at the six month point; 80% of the building is complete; electricians are ready to be brought in, and the project is on schedule.

While no compaction test was done on the lower slab, the testing done afterwards as well as the exterior of the building indicates that the compaction is at 95%. The upper slab was not tested. We feel requirements have been met and the specs require no further evaluation.

Mr. Serpico and Mr. Scannella both agree that the last area of concern is the outside area which will follow the specifications and be completed by the contractor.

Scafara stated they do not cut corners, did not deviate from the requirements and are 100% confident of their work.

Mr. Williams questioned whether the vapor barrier and insulations inside the slab had been completed. Response was that the upper slab is reinforced and the vapor barrier has no bearing on the stability of the building.

The issue of an extended warranty was raised. Maser questioned how an extended warranty would come into play since they've done what was asked of them. Scafara mentioned that an extended warranty was never on the table, however they would give PCFA a price for such.

It was agreed to have Mr. Scannella investigate what an extended warranty could cost and we should just move forward.

REPORTS

FACILITIES/RECYCLING

Mr. Williams reported on the following:

Sulfur Removal – We have one truckload left on-site which will go out next week. Future material will be stored (relocated) on landfill property and will be covered more securely.

Gas Collection Services RFP – The RFP has been restructured to allow an engineering firm to bid on one or more of the five (5) specific tasks associated with the gas collection system according to their particular area of expertise. General Counsel will review the RFP and it will then be placed on the Web.

FINANCE/PERSONNEL

A motion was made by Mr. Accetturo to approve the Resolution to Pay Bills (R-02-01-09) in the amount of \$894,152.36, seconded by Mr. Mach.

ROLL CALL:	Mr. Accetturo	-	Yes
	Mr. Chamberlain	-	Absent
	Mr. Mach	-	Yes
	Ms. Napolitani	-	Yes
	Mr. Yanoff	-	Yes

Resolutions R-02-02-09 through R-02-06-09 were moved for approval by Mr. Mach, seconded by Mr. Yanoff.

ROLL CALL:	Mr. Accetturo	-	Yes
	Mr. Chamberlain	-	Absent
	Mr. Mach	-	Yes
	Ms. Napolitani	-	Yes
	Mr. Yanoff	-	Yes

Resolution R-02-07-09 was motioned for approval by Mr. Accetturo, seconded by Ms. Napolitani.

ROLL CALL:	Mr. Accetturo	-	Yes
	Mr. Chamberlain	-	Absent
	Mr. Mach	-	Yes
	Ms. Napolitani	-	Yes
	Mr. Yanoff	-	Yes

Resolutions R-02-08-09 through R-02-10-09 were motioned for approval by Mr. Mach, seconded by Mr. Accetturo.

ROLL CALL:	Mr. Accetturo	-	Yes
	Mr. Chamberlain	-	Absent
	Mr. Mach	-	Yes
	Ms. Napolitani	-	Yes
	Mr. Yanoff	-	Yes

Resolution R-02-11-09, Designating Official Newspaper was put on hold for next meeting.

Resolution R-02-12-09 Adopting the 2009 Cash Management Plan was motioned for acceptance by Mr. Accetturo, seconded by Mr. Mach.

ROLL CALL: Mr. Accetturo - Yes
 Mr. Chamberlain - Absent
 Mr. Mach - Yes
 Ms. Napolitani - Yes
 Mr. Yanoff - Yes

NEW BUSINESS

Mike Grossmann brought to the Board's attention that the life insurance policy requires a change of Broker of Record from Sasco Ins. to Wachovia. Mr. Mach motioned to proceed with change, seconded by Mr. Accetturo.

ROLL CALL: Mr. Accetturo - Yes
 Mr. Chamberlain - Absent
 Mr. Mach - Yes
 Ms. Napolitani - Yes
 Mr. Yanoff - Yes

GENERAL COUNSEL'S REPORT

None.

OTHER BUSINESS

Ms. Napolitani briefed the Board on a letter from the County Recycling Coordinator, Victor Camporine. He is asking the PCFA for funding to host the annual Recycling Seminar Breakfast held at the Warren County Vocational/Technical School. He anticipates between forty and eighty (40-80) people at a cost of three to six hundred (\$300-\$600) dollars. The Operations Manager was advised to move forward with this request.

Due to the negativity of the recent proposed Recycling Fee, Ms. Napolitani motioned to Rescind Resolution R-01-06-09 adopting the Recycling Fees, seconded by Mr. Mach to allow for further review.

ROLL CALL: Mr. Accetturo - Yes
 Mr. Chamberlain - Absent
 Mr. Mach - Yes
 Ms. Napolitani - Yes
 Mr. Yanoff - Yes

PUBLIC COMMENT

A resident asked for clarification on the Recycling Fees for individuals. He also mentioned he hadn't read it in the minutes. Ms. Napolitani informed him that Meeting Minutes are not posted on the website until after they are approved by the Board.

EXECUTIVE SESSION

ADJOURNMENT

Mr. Accetturo motioned to Adjourn at 3:29 pm, seconded by Mr. Mach.

ROLL CALL: Mr. Accetturo - Yes
 Mr. Chamberlain - Absent
 Mr. Mach - Yes
 Ms. Napolitani - Yes
 Mr. Yanoff - Yes

Respectfully submitted by:

Margaret Rogers
Recording Secretary

Approved: