

POLLUTION CONTROL FINANCING AUTHORITY
OF WARREN COUNTY

MINUTES OF REGULAR MONTHLY MEETING
December 14, 2011

Chairwoman Napolitani called the regular monthly meeting of the Pollution Control Financing Authority of Warren County to order at approximately 1:00 PM.

Authority Members present:

ROLL CALL:	Ms. Napolitani	-	Present
	Mr. Mach	-	Present
	Mr. Accetturo	-	Absent
	Mr. Yanoff	-	Absent
	Mr. Chamberlain	-	Present

Also present: Jim Williams, Director of Operations; Joseph Houston, General Counsel; Charles Houck, Chief Financial Officer; Mark Swyka, Cornerstone; Mike Grossman, Risk Manager; Joan Pluto, Administrative Supervisor; John Daly, Wells Fargo Insurance Representative; Jamie Banghart, Recording Secretary.

Pledge of Allegiance / Introductory Statement

MINUTES

The minutes of the regular meeting of November 23, 2011 were presented for approval. *Mr. Mach* moved for acceptance of the minutes as presented, seconded by *Mr. Chamberlain*.

ROLL CALL:	Ms. Napolitani	-	Yes
	Mr. Mach	-	Yes
	Mr. Accetturo	-	Absent
	Mr. Yanoff	-	Absent
	Mr. Chamberlain	-	Yes

The minutes of the November 23, 2011 Executive Session were moved for acceptance as presented by *Mr. Chamberlain* seconded by *Mr. Mach*.

ROLL CALL:	Ms. Napolitani	-	Yes
	Mr. Mach	-	Yes
	Mr. Accetturo	-	Absent
	Mr. Yanoff	-	Absent
	Mr. Chamberlain	-	Yes

CORRESPONDENCE

PUBLIC COMMENTS (AGENDA ITEMS ONLY)

None

PRESENTATIONS

None

FACILITIES/RECYCLING

Mr. Williams gave a report on the facilities and operations. Treatment Plant and Landfill Operations continue to run smooth. Waste volumes are up.

Cell 5 construction is on schedule. The liner of Cell 5 A is expected to be completed by the end of the year. The electrical test will be done the first week of January on the liner. Once all the documents have been submitted to Cornerstone, then they will prepare the certification document and submit to the DEP, Cornerstone will prepare certification documents and submit to DEP. In the meantime, Atlantic Lining is going to continue to line Cell 5 B.

Mr. Williams updated on the Solar Panel Project. Energenics will have the 2nd draft of the Power Purchase Agreement for PCFAWC to review hopefully by the end of this week.

Mr. Chamberlain made a motion to approve the Resolution to Adopt the Pollution Control Financing Authority of Warren County 2012 Holiday Schedule (R-12-01-11), seconded by *Mr. Mach*.

ROLL CALL:	Ms. Napolitani	-	Yes
	Mr. Mach	-	Yes
	Mr. Accetturo	-	Absent
	Mr. Yanoff	-	Absent
	Mr. Chamberlain	-	Yes

Solid Waste Contracts were discussed. The Board agreed on having Ms. Pluto send out the quarterly letters to the haulers who do not meet their contract tonnage starting in the year 2012.

Mr. Chamberlain made a motion to approve the Resolution Authorizing the Proposed:

- 1) 2012 Solid Waste Pricing Schedule,
- 2) Draft Solid Waste Disposal Contract Cover Letter listed in a memo dated December 6, 2011 from Ms. Pluto to the PCFAWC Board listed as item (1),
- 3) Draft Quarterly Contract Tonnage history Letter Listed in a memo dated December 6, 2011 from Ms. Pluto to the PCFAWC Board listed as item (2),
- 4) Draft Solid Waste Disposal Agreement with Additional Language added on page 2, section 8 that has been prepared by General Counsel listed in a memo dated December 6, 2011 from Ms. Pluto to the PCFAWC Board listed as item (3).

(R-12-02-11), seconded by *Mr. Mach*.

ROLL CALL:	Ms. Napolitani	-	Yes
	Mr. Mach	-	Yes
	Mr. Accetturo	-	Absent
	Mr. Yanoff	-	Absent
	Mr. Chamberlain	-	Yes

Mr. Williams reported that Mr. Swyka from Cornerstone has provided PCFAWC with a proposal to provide a review on our existing landfill gas treatment system. Cornerstone will then provide a written

evaluation and recommendation of other systems that may be available to the PCFAWC. The proposal is for a not to exceed amount of \$12,800.00.

Mr. Mach made a motion to adopt the Resolution Awarding a Non-Fair and Open Contract for Landfill Gas Treatment Evaluation Services at the Warren County District Landfill to Cornerstone Environmental Group, LLC (R-12-03-11), seconded by *Ms. Napolitani*.

ROLL CALL: Ms. Napolitani - Yes
 Mr. Mach - Yes
 Mr. Accetturo - Absent
 Mr. Yanoff - Absent
 Mr. Chamberlain - Yes

A lengthy discussion was held on the Covanta Ash contract. The Board instructed Mr. Joseph Houston to rewrite article 2, section 2.1 (d) of the contract.

FINANCE/PERSONNEL

The Waste Disposal Fee Schedule was prepared by Ms. Pluto. Ms. Pluto stated that for the year 2012 the Waste Disposal Fee for the haulers will increase \$1.00 per ton.

Mr. Chamberlain made motion to approve the rates within A-4 "Other" on the Waste Disposal Fee Schedule, seconded by *Mr. Mach*.

ROLL CALL: Ms. Napolitani - Yes
 Mr. Mach - Yes
 Mr. Accetturo - Absent
 Mr. Yanoff - Absent
 Mr. Chamberlain - Yes

Ms. Pluto gave a report on the financials. Everything is going well. A brief discussion was held on the credit card system.

Ms. Pluto stated that there was one bounced check for the month of December 2011.

Mr. Houck stated that the waste volume is about 18% above last years amount. Revenue is up about 37% above last year. PCFAWC is under the budget for 2011. Therefore, a Resolution must be made to amend the 2011 Budget.

Ms. Napolitani presented the bill list.

Ms. Napolitani made a motion to approve the Resolution to Pay Bills (R-12-04-11), seconded by *Mr. Mach*.

ROLL CALL: Ms. Napolitani - Yes
 Mr. Mach - Yes
 Mr. Accetturo - Absent
 Mr. Yanoff - Absent
 Mr. Chamberlain - Yes

Mr. Chamberlain made a motion to Adopt the Resolution to Amend the 2011 Budget for the Pollution Control Financing Authority of Warren County (R-12-05-11), seconded by *Ms. Napolitani*.

ROLL CALL: Ms. Napolitani - Yes
Mr. Mach - Yes
Mr. Accetturo - Absent
Mr. Yanoff - Absent
Mr. Chamberlain - Yes

NEW BUSINESS

Mr. Grossman and Mr. Daly discussed the insurance rates for 2012. The Travelers Proposal was discussed by Mr. Daly, regarding the Inland Marine. In conclusion, Mr. Grossman stated that we will save approximately \$2,000.00 on our insurance.

GENERAL COUNSEL'S REPORT

Mr. Houston briefly discussed the amendments to the by-laws. This discussion will be postponed until the next meeting.

OTHER BUSINESS

None

CLOSING PUBLIC COMMENT

None

PRESS COMMENTS & QUESTIONS

None

EXECUTIVE SESSION

No need for Executive Session.

ANNOUNCEMENTS

Ms. Napolitani's term is to expire in February 1, 2012. Ms. Napolitani stated that she does not wish to seek reappointment. The meeting held on December 14, 2011, will be Ms. Napolitani's last meeting.

ADJOURNMENT

Ms. Napolitani called for a motion to Adjourn at 2:20 pm, seconded by *Mr. Chamberlain*.

ROLL CALL: Ms. Napolitani - Yes
Mr. Mach - Yes
Mr. Accetturo - Absent
Mr. Yanoff - Absent
Mr. Chamberlain - Yes

Respectfully submitted by:

Jamie Banghart
Recording Secretary

Approved:

