

**POLLUTION CONTROL FINANCING AUTHORITY  
OF WARREN COUNTY**

500 MT. PISGAH AVENUE  
P.O. BOX 587  
OXFORD, NEW JERSEY 07863-0587

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**(REVISED)**

**Pollution Control Finance Authority of Warren County  
Request for Proposals  
Transportation and Marketing of Recyclables**

The Pollution Control Finance Authority of Warren County (PCFA) would like to invite transporters to submit a Proposal to supply transportation and marketing of recyclable materials collected at the Warren County District Landfill (WCDL). The recyclable materials collected are delivered by residential/municipal and commercial customers of the WCDL.

**Project Description**

The New Jersey licensed transporter (transporter) shall be responsible for the transportation and marketing of the following commodities delivered to the WCDL for recycling:

- 1) Newsprint, junk mail, office paper (copy and computer), books (hard and soft cover), shredded paper
- 2) Cardboard (all types)
- 3) Co-mingled (glass bottles, aluminum cans, plastic bottles #1 & #2, bi-metal cans)

The transporter shall be responsible for placing on site at the WCDL one (1) 100 cubic yard open top trailer. The trailer shall remain on site at all times until such time the trailer is full and ready for transport. Notification will be made by the PCFA to the transporter as to when the trailer has reached capacity. The PCFA will make every attempt to notify transporter at least 48 hours in advance.

The transporter is responsible for delivery of an equal size empty trailer at the time the full trailer is ready for transport to the permitted facility. It is the intent of the PCFA to collect items #1 and #2 above in (2) two separate containers (40 cubic yards each supplied by the PCFA) and mix with #3 above (transporter supplied 100 cubic yard trailer) for transport as a single stream recyclable product to market. Transporter shall submit as part of their proposal the name(s), address(s) and contact number(s) of the location or locations of where the materials will be transported. Transporter shall also supply copies of all valid/applicable permits for each location to be used.

At a minimum, it is anticipated that (1) one 100 cubic yard trailer will be transported every 5-7 days, but the PCFA cannot guarantee that the transportation frequency requirements will be fewer or greater. Attached as "Exhibit A" you will find the 2008 recyclable totals collected by the PCFA at the WCDL. Full trailers shall be removed from the site within 48 hours after notification.

### **Term of Services**

The services described above will commence on May 4, 2009 and end on December 31 of this year. The PCFA, at its discretion may wish to extend these services for one (1) year increments up to a total of five (5) years. The term of each year shall expire on December 31.

These services may be terminated by either party with or without cause upon sixty (60) days written notification by the party terminating the services to the other party delivered at the address indicated above.

### **Insurance Requirements**

#### **A. Workers' Compensation and Employer's Liability Insurance**

Vendor shall provide proof of Workers' Compensation Insurance and be in compliance with the Compensation Law of the State of New Jersey. In the event any work is sublet, the Vendor shall require the subcontractor similarly to provide Workers' Compensation Insurance for all of the latter's employees to be engaged in such work unless such employees are covered by the protection afforded by the Vendor's Workers' Compensation Insurance with a \$1,000,000 minimum limit.

#### **B. General Liability Insurance**

The Vendor shall provide Comprehensive General Liability Insurance with a limit of \$1,000,000/\$5,000,000 aggregate or \$5,000,000 combined single limit for bodily injury and property damage. A "claims made" policy is not acceptable unless tail coverage is provided. Other limits may be acceptable upon approval of the PCFA and its Risk Manager. This insurance shall indicate on the Certificate of Insurance the following coverage's:

Premises  
Operations  
Use of Independent Contractors and Subcontractors  
Products and Completed Operations  
Broad Form Contractual  
Broad Form Property Endorsement  
Fire Legal Liability, \$50,000

The insurance required under this section shall protect the Vendor and his subcontractor(s), respectively, against damage claims, which may arise from operations under this Contract whether such operations be by the Insured or by anyone directly or indirectly employed by the Vendor and also against any of the special hazards, which may be encountered in the performance of this contract. When such special hazards are encountered, the above coverage's shall be provided with the elimination of the XCU exclusion from the policy or otherwise submit proof that XCU is covered.

#### **C. Automobile Liability**

The Vendor shall provide Automobile Liability Insurance, with a combined single limit of liability per occurrence of a minimum of \$1,000,000 for bodily injury, property damage.

This insurance shall include bodily injury and property damage with the following coverage:

Owned Automobiles, Hired Automobiles, Non-owned Automobiles

**D. Additional Insurance Requirements**

All policies and certificates of insurance shall be approved by the PCFA of Warren County prior to the inception of any work and shall contain the following:

- 1) Insurers shall have no right of recovery or subrogation against the PCFA of Warren County, including its agents and agencies, it being the intention of the parties that the insurance policies so affected shall protect the parties and provide primary coverage for any and all losses covered by the above-described insurance.
- 2) The insurance companies issuing the policy or policies shall have no recourse against the PCFA of Warren County, including its agents and agencies as aforesaid, for payment of any premiums or for assessments under any form of policy.
- 3) The Vendor shall assume all responsibility for loss or damage to Vendor’s materials, equipment and machinery involved under the Contract.
- 4) The Vendor shall assume all responsibility to save the PCFA of Warren County harmless from any loss or damage to all materials, equipment and machinery involved under this contract.
- 5) All certificates of insurance shall state that the PCFA of Warren County is carried as “additional insured” for the purposes of the contract.

**Questions**

Questions regarding this proposal shall be submitted in writing by 11:00 am on **April 15, 2009**.

Questions may be submitted by facsimile or mail. No questions shall be submitted by e-mail or telephone.

**Supply/Transportation/ Costs**

<b><u>2009</u></b>	Transportation Fee (Per pull charge)	Monthly Rental Fee (If required)	Recyclable Material Revenue/Fee (Per ton if required)
100 Cubic Yard Open Top Trailer	_____	_____	_____
<b><u>2010</u></b>	Transportation Fee (Per pull charge)	Monthly Rental Fee (If required)	Recyclable Material Revenue/Fee (Per ton if required)
100 Cubic Yard Open Top Trailer	_____	_____	_____
<b><u>2011</u></b>	Transportation Fee (Per pull charge)	Monthly Rental Fee (If required)	Recyclable Material Revenue/Fee (Per ton if required)
100 Cubic Yard Open Top Trailer	_____	_____	_____

<u>2012</u>	Transportation Fee (Per pull charge)	Monthly Rental Fee (If required)	Recyclable Material Revenue/Fee (Per ton if required)
100 Cubic Yard Open Top Trailer	_____	_____	_____

<u>2013</u>	Transportation Fee (Per pull charge)	Monthly Rental Fee (If required)	Recyclable Material Revenue/Fee (Per ton if required)
100 Cubic Yard Open Top Trailer	_____	_____	_____

Proposals are to be delivered in a sealed envelope bearing the name:

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. There should be one (1) original and seven (7) copies of the proposal submitted.

Proposals shall be delivered to the administrative office of the Authority, located at 500 Mt. Pisgah Avenue, P.O. Box 587, Oxford, NJ 07863 by 11:00 am on **April 21, 2009**. Only hard copies will be accepted. Faxed, e-mailed or electronic copies will not be accepted. The Authority is not responsible for lost or undelivered proposals due to the US Postal Service, Courier Services or others.



Exhibit A.pdf

POLLUTION CONTROL FINANCING AUTHORITY  
 MATERIAL RECYCLED AT THE WARREN COUNTY RECYCLING CENTER OR THROUGH SPECIAL COLLECTION PROGRAMS  
 YEAR 2008

RECYCLED MATERIALS (POUNDS)										
Municipality	Total Residential Deliveries	Residential Co-Mingled Recyclables (Pounds)	Residential Cardboard (Pounds)	Residential Mixed Paper / Magazines (Pounds)	Residential Single Stream Recyclables (Pounds)	Total Municipal Deliveries	Municipal Co-Mingled Recyclables (Pounds)	Municipal Single Stream Recyclables (Pounds)	County Single Stream Recyclables (Pounds)	Total (Pounds)
Allamuchy Township	80				5,568.00					5,568.00
Alpha Borough	20				1,392.00					1,392.00
Belvidere Town	252		480.00	480.00	16,579.41	119	195,660.00	680.00		213,879.41
Belvidere Courthouse									12,360.00	12,360.00
Blairtown Township	205				14,268.00					14,268.00
Franklin Township	281				19,557.60					19,557.60
Franklin 911 Center									6,960.00	6,960.00
Frelinghuysen Township	38				2,644.80					2,644.80
Greenwich Township	140				9,744.00	25	2,880.00	6,980.00		19,584.00
Hackettstown Town	527		1,340.00	480.00	34,869.16	1	120.00	1,520.00		38,319.16
Hardwick Township	33				2,296.80					2,296.80
Harmony Township	189		580.00	800.00	11,774.23			14,320.00		27,474.23
Hope Township	321	940.00			21,401.30	1	100.00	200.00		22,641.30
Independence Township	582	1,140.00	920.00		38,447.04					40,507.04
Knowlton Township	394	820.00	1,440.00		25,162.49					27,422.49
Liberty Township	902		4,680.00		58,683.26					63,343.26
Lopatcong Township	98				6,820.80					6,820.80
Mansfield Township	763	1,320.00	4,520.00		47,264.66	8	1,200.00	4,100.00		58,404.66
Oxford Township	877				81,039.20	77	164,980.00	1,380.00		227,399.20
WC Health Dept. (Oxford)									2,780.00	2,780.00
Phillipsburg Town	119			40.00	8,242.73			40.00		8,322.73
Pohatcong Township	36		520.00		1,916.08					2,436.08
Washington Borough	161		180.00	4,000.00	9,113.42					13,293.42
Public Nursing (Wash. Boro)									7,780.00	7,780.00
Washington Township	1,140	840.00	2,280.00		76,244.02	12	2,820.00	160.00		82,324.02
White Township	2,248	2,680.00	80.00	1,020.00	152,701.00	8	1,280.00			157,721.00
Wayne Dumont (White)									10,140.00	10,140.00
<b>Total</b>	<b>9,435.00</b>	<b>7,740.00</b>	<b>16,960.00</b>	<b>6,820.00</b>	<b>625,720.00</b>	<b>251</b>	<b>369,000.00</b>	<b>29,380.00</b>	<b>40,000.00</b>	<b>1,095,620.00</b>

Notes: Municipal tonnages based on materials marketed from the Recycling Center, direct delivery receipts and surveys.  
 Co-mingled recyclables represent tin, metal, aluminum cans, plastic bottles #1, #2  
 Single stream recyclables represent co-mingled, cardboard, newsprint, office paper mixed together